

Appendix

Oak Ridge Associated Universities (“ORAU”) used a software program called MOVEit Transfer to securely share data with authorized program participants. On May 31, 2023, Progress Software, the developer of MOVEit, informed ORAU that a global vulnerability in the MOVEit software platform allowed an unauthorized actor to access information in ORAU’s MOVEit environment.

After learning of the vulnerability, ORAU immediately contacted law enforcement and launched an investigation. Through its investigation, ORAU learned that the unauthorized actor accessed certain files stored on ORAU’s MOVEit server between May 28, 2023 and May 30, 2023. Nearly all of the data included in this incident was gathered as part of the Department of Energy’s (“DOE”) National Supplemental Screening Program (“NSSP”). ORAU worked with the DOE to finalize the scope of data and individuals involved and, on July 28, 2023, ORAU and DOE confirmed that some of these files contained the name, Social Security number and medical treatment information of 27 Maine residents.

Beginning on August 21, 2023, ORAU will mail notification letters via United States postal Service First-Class mail to the Maine residents. A copy of the notification letter is enclosed. ORAU notified law enforcement and has offered notified residents credit monitoring and identity theft protection services through IDX. ORAU has also established a dedicated, toll-free call center to answer any questions that notice recipients may have.



C/O IDX

P.O. Box 989728

West Sacramento, CA 95798-9728

To Enroll, Please Call:

1-888-517-1568

Or Visit:

<https://app.idx.us/account-creation/protect>

Enrollment Code: <<ENROLLMENT>>

<<FIRST NAME>> <<LAST NAME>>

<<ADDRESS1>>

<<ADDRESS2>>

<<CITY>>, <<STATE>> <<ZIP>>

<<Country>>

August 21, 2023

Dear <<FIRST NAME>> <<LAST NAME>>:

You are receiving this letter because you are a former employee, contractor, or subcontractor to the United States Department of Energy (DOE) or one of its predecessor organizations. We are writing to notify you of a data security incident that resulted in your personal information being copied from a computer system maintained by Oak Ridge Associated Universities (ORAU) on behalf of DOE and to offer you, without charge, credit monitoring and fraud prevention services to help protect you against identity theft that you may be exposed to as a result. This notice explains the incident, measures we have taken, and some additional steps you may consider taking in response.

ORAU manages the National Supplemental Screening Program (NSSP). The NSSP is part of the DOE Former Worker Medical Screening Program, which provides ongoing medical screening examinations to former DOE Federal, contractor, and subcontractor workers who may be at risk for occupational diseases and elect to be part of the program. Your personal information is maintained in support of the NSSP, either because you are enrolled in or are eligible for the program.

ORAU used a software program called MOVEit Transfer to securely share data with authorized program participants. On May 31, 2023, Progress Software, the developer of MOVEit, informed us that a global vulnerability in the MOVEit software platform resulted in a criminal organization being able to appear as an authorized user, access information on the MOVEit environment, and obtain an unencrypted copy without authorization.

After learning of the vulnerability, ORAU immediately contacted law enforcement and DOE, and launched an investigation. Through our investigation, we learned that the perpetrator was able to download ORAU's data, including your personal information, between May 28, 2023 and May 30, 2023. On July 28, 2023, ORAU determined that some of these files contained your name in combination with your <<DESCRIBE DATA ELEMENTS>>.

For your benefit, we are offering identity theft protection services through IDX, A ZeroFox Company, a data breach and recovery services expert. IDX identity protection services include: 24 months of credit and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed id theft recovery services. With this protection, IDX will help you resolve issues if your identity is compromised.

We encourage you to contact IDX with any questions and to enroll in the free identity protection services by calling 1-888-517-1568, or going to <https://app.idx.us/account-creation/protect>, and using the Enrollment Code provided above. IDX representatives are available Monday through Friday from 9 am - 9 pm Eastern Time. Please note the deadline to enroll is November 21, 2023.

We assure you that we take our responsibility for protecting your personal information seriously, and we continue to work with law enforcement and DOE on our response. As always, we continue to explore opportunities to enhance the security of the information that we maintain.

Sincerely,

Andy Page
President and CEO

ADDITIONAL STEPS YOU CAN TAKE

We remind you it is always advisable to be vigilant for incidents of fraud or identity theft by reviewing your account statements and free credit reports for any unauthorized activity over the next twelve to twenty-four months. You may obtain a copy of your credit report, free of charge, once every 12 months from each of the three nationwide credit reporting companies. To order your annual free credit report, please visit www.annualcreditreport.com or call toll free at 1-877-322-8228. Contact information for the three nationwide credit reporting companies is as follows:

Equifax, PO Box 740241, Atlanta, GA 30374, www.equifax.com, 1-888-378-4329

Experian, PO Box 2002, Allen, TX 75013, www.experian.com, 1-888-397-3742

TransUnion, PO Box 2000, Chester, PA 19016, www.transunion.com, 1-800-916-8800

If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your state. You can obtain information from these sources about steps an individual can take to avoid identity theft as well as information about fraud alerts and security freezes. You should also contact your local law enforcement authorities and file a police report. Obtain a copy of the police report in case you are asked to provide copies to creditors to correct your records. Contact information for the Federal Trade Commission is as follows:

Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.identitytheft.gov

Fraud Alerts and Credit or Security Freezes:

Fraud Alerts: There are two types of general fraud alerts you can place on your credit report to put your creditors on notice that you may be a victim of fraud—an initial alert and an extended alert. You may ask that an initial fraud alert be placed on your credit report if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert stays on your credit report for one year. You may have an extended alert placed on your credit report if you have already been a victim of identity theft with the appropriate documentary proof. An extended fraud alert stays on your credit report for seven years.

To place a fraud alert on your credit reports, contact one of the nationwide credit bureaus. A fraud alert is free. The credit bureau you contact must tell the other two, and all three will place an alert on their versions of your report.

For those in the military who want to protect their credit while deployed, an Active-Duty Military Fraud Alert lasts for one year and can be renewed for the length of your deployment. The credit bureaus will also take you off their marketing lists for pre-screened credit card offers for two years, unless you ask them not to.

Credit or Security Freezes: You have the right to put a credit freeze, also known as a security freeze, on your credit file, free of charge, which makes it more difficult for identity thieves to open new accounts in your name. That's because most creditors need to see your credit report before they approve a new account. If they can't see your report, they may not extend the credit.

How do I place a freeze on my credit reports? There is no fee to place or lift a security freeze. Unlike a fraud alert, you must separately place a security freeze on your credit file at each credit reporting company. For information and instructions to place a security freeze, contact each of the credit reporting agencies at the addresses below:

Experian Security Freeze, PO Box 9554, Allen, TX 75013, www.experian.com

TransUnion Security Freeze, PO Box 2000, Chester, PA 19016, www.transunion.com

Equifax Security Freeze, PO Box 105788, Atlanta, GA 30348, www.equifax.com

You'll need to supply your name, address, date of birth, Social Security number and other personal information.

After receiving your freeze request, each credit bureau will provide you with a unique PIN (personal identification number) or password. Keep the PIN or password in a safe place. You will need it if you choose to lift the freeze.

How do I lift a freeze? A freeze remains in place until you ask the credit bureau to temporarily lift it or remove it altogether. If the request is made online or by phone, a credit bureau must lift a freeze within one hour. If the request is made by mail, then the bureau must lift the freeze no later than three business days after getting your request.

If you opt for a temporary lift because you are applying for credit or a job, and you can find out which credit bureau the business will contact for your file, you can save some time by lifting the freeze only at that particular credit bureau. Otherwise, you need to make the request with all three credit bureaus.

Additional information for residents of the following states:

Maryland: You may contact and obtain information from your state attorney general at: *Maryland Attorney General's Office*, 200 St. Paul Place, Baltimore, MD 21202, 1-888-743-0023 / 1-410-576-6300, www.oag.state.md.us.

North Carolina: You may contact and obtain information from your state attorney general at: *North Carolina Attorney General's Office*, 9001 Mail Service Centre, Raleigh, NC 27699, 1-919-716-6000 / 1-877-566-7226, www.ncdoj.gov.

Rhode Island: This incident involves 14 individuals in Rhode Island. Under Rhode Island law, you have the right to file and obtain a copy of a police report. You also have the right to request a security freeze, as described above. You may contact and obtain information from your state attorney general at:

Rhode Island Attorney General's Office, 150 South Main Street, Providence, RI 02903, 1-401-274-4400, www.riag.ri.gov

West Virginia: You have the right to ask that nationwide consumer reporting agencies place "fraud alerts" in your file to let potential creditors and others know that you may be a victim of identity theft, as described above. You also have a right to place a security freeze on your credit report, as described above.

A Summary of Your Rights Under the Fair Credit Reporting Act: The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Your major rights under the FCRA are summarized below. For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

You must be told if information in your file has been used against you.

You have the right to know what is in your file.

You have the right to ask for a credit score.

You have the right to dispute incomplete or inaccurate information.

Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.

Consumer reporting agencies may not report outdated negative information.

Access to your file is limited.

You must give your consent for reports to be provided to employers.

You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.

You have a right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization.

You may seek damages from violators.

Identity theft victims and active duty military personnel have additional rights.